

**PENINSULA SINAI CONGREGATION MEN'S CLUB
CONSTITUTION AND BY-LAWS**

PREAMBLE

We, the men of Peninsula Sinai Congregation ("PSC"), with a view towards supporting Judaism, do hereby join together and declare this to be our Constitution.

ARTICLE I
NAME

The name of the organization shall be the **PENINSULA SINAI CONGREGATION MEN'S CLUB** of Foster City, California.

ARTICLE II
PURPOSE

The purpose of this organization shall be to cooperate with PSC in stimulating Jewish religious activities; to foster cultural and educational advancement among PSC membership and the Jewish People at large; to support the Youth of PSC in both Jewish religious as well as cultural activities; to aid and assist the elderly of PSC; and to promote, through social interchange, the spirit of Men's Club comradeship.

ARTICLE III
MEMBERSHIP

Any male, over the age of 18, who has expressed the willingness to subscribe to the aims and purposes of the PSC Men's Club shall be eligible for membership.

ARTICLE IV
DUES

The annual dues donation shall be payable in advance of each year and in the amount determined from time to time by the membership, upon recommendation of the Executive Board..

ARTICLE V
OFFICERS

1. The officers shall be a president, vice-president of programs, vice-president of membership, secretary and treasurer and the immediate past president, all of whom shall constitute the Executive Board.

2. The duties of the officers shall be those usually incumbent upon their respective positions and all officers shall serve for a term of one year.

3. No officer shall hold the same office for more than two (2) consecutive terms of office.
4. The Rabbi, Cantor, and the President of PSC shall be ex-officio members of the Executive Board.
5. The President of the PSC Men's Club may recommend to the Executive Board, the removal of a Board member after showing just cause. His removal from the Board is subject to a two-thirds (2/3) vote of the general membership after due notice and an opportunity to answer any allegation of misconduct.

ARTICLE VI ELECTIONS

1. The President shall select a Chairman of the Nominating Committee from the general membership of the PSC Men's Club.
2. The Nominating Committee shall report its list of nominees in order to be presented to the regular membership at the regular meeting in March.
3. The Nominating Committee shall present at least one (1) name for each of the offices and/or vacancies to be filled.
4. Other nominations may be presented from the floor at the March meeting by any member in good standing.
5. The annual election shall take place at the regular meeting in April. Only members in good standing shall be permitted to vote. Voting by proxy shall be prohibited; however, any member in good standing may request an absentee ballot in writing from the Secretary no later than three (3) weeks prior to the election. It is said member's responsibility to return the absentee ballot in time to be opened at the election.
6. Where there is only one (1) nominee for an office, any member may request a unanimous vote for such nominee at the April general meeting.
7. Installation of officers will take place no later than the May general meeting.
8. The fiscal year of the PSC Men's Club shall be from June 1 through May 31 of the following year.
9. All officers shall assume the responsibilities of their respective offices upon installation. In addition, the Treasurer shall file any reports as required under law for non-profit organizations.

ARTICLE VII COMMITTEES

1. Committees to address specific needs of the PSC Men's Club may be created from time to time by the President with the approval of the Executive Board.

2. Each committee may have sub-committees, as necessary, and each chairman will report on the activities of his committee at each general meeting.

ARTICLE VIII MEETINGS

1. Regular meetings of the PSC Men's Club shall be held at least quarterly at such time and place as the Executive Board may designate, but must be held during the months of March (Nominations of Officers), April (Annual Election) and May (Installation of Officers) of each year.

2. The Executive Board meetings shall be held at least bi-monthly at a time and place designated by the Executive Board. All members of the PSC Men's Club may attend these meetings.

3. Special meetings of the PSC Men's Club may be called by the President or three (3) members of the Executive Board, or by five (5) members in good standing, upon written notice to the Secretary at least two (2) weeks in advance of such meeting. Special meetings of the Executive Board may be called by the President or any two (2) members of the Executive Board upon written notice to the Secretary at least two (2) weeks in advance of such meeting.

4. The Executive Board must have a simple majority to form a quorum.

5. In General Membership Meetings, the quorum shall be the Executive Board quorum plus five (5) members in good standing.

6. The Executive Board may elect to hold over any action for general membership approval at the next general meeting.

7. Notice of Meetings:

(A) A schedule of tentative dates for all regular meetings of the PSC Men's Club and Executive Board shall be provided on or before September 15 and upon joining to all new members after that date.

(B) Notification of any changes in dates, location or purpose of each regular or special meeting shall be made at least one (1) week prior to that date. Unless notified of a change, the published tentative dates will be presumed to be correct.

(C) Notification of meetings shall be made in the most convenient manner, which can include, but is not limited to, publishing in PSC'S Bulletin, publishing in any bulletin of the PSC Men's Club, e-mail, U.S. Mail, telephone, signs placed on or about the tentative meeting location or by any other reasonable means.

(D) All Executive Board members shall receive notification in the same like manner as general members at least one (1) week prior to said meetings.

ARTICLE IX
TERMINATION OF MEMBERSHIP FROM PSC MEN'S CLUB

Any member whose conduct is such as to make his further affiliation with the PSC Men's Club undesirable, may be expelled by a majority vote of the general membership at a regular meeting. Recommendation for expulsion must be submitted in writing to said member by the Executive Board and said member shall have the option of presenting his position at the next general meeting before any vote is taken. Such member shall not participate in the vote and shall not be present during any discussion of the allegations presented nor the actual vote itself.

The vote, which shall be by secret ballot, shall contain the following language: "Shall (name of member) be expelled from membership of the PSC Men's Club? _____ yes _____ no"

ARTICLE X
AMENDMENTS

1. Any section of this constitution may be amended by the following procedures:

(A) Such amendments shall be presented at any regular or Executive Board meeting

(B) An amendment may be adopted by a majority vote at a general meeting, providing there is a quorum present, or via a general membership mailing which shall be sent to all members in good standing and a ballot enclosed, which shall be returned within three (3) weeks of the postmark. A simple majority of the returned ballots cast shall be required for passage.

(C) This constitution shall be reviewed every three (3) years. An Executive Board member shall chair such committee along with three (3) general members in good standing, who shall all serve as the review committee. The President shall appoint such chairman and committee. Their report should be presented to the general membership within sixty (60) days from being appointed. Adoption/rejection will follow as set forth in this Article.